



Medina County  
Park District

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www.medinacountyparks.com

## RULES FOR PLACING GEOCACHES / LETTERBOXES

Anyone interested in establishing a qualified geocache/letterbox site on park property must first complete a geocache/letterbox permit application. Qualified geocaches/letterboxes include: traditional, multi, mystery, puzzle, and earth caches, and both letterbox and letterbox hybrids. A permit will not be issued before a completed application and an initial contents list is received. Medina County Park District personnel will inspect a requested geocache/letterbox site before a permit will be issued.

Permits are approved for a maximum of three years and are considered valid from the date issued to **May 1 of the third year**. The cache/letterbox container must be labeled with the permit number clearly visible on the outside. All caches/letterboxes need to be within 15 feet of an already-established Medina County Park District trail. Off-trail hiking is prohibited (per Park Code 15.3), as it negatively impacts the native plants and animals. Caches may not stay in the same location for more than three consecutive years, with the exception of virtual caches.

Caches/letterboxes should not be placed near delicate vegetation and flowers. "Cache in, trash out" is encouraged.

It will be the responsibility of the cache/letterbox owner to inspect and monitor the cache/letterbox to ensure appropriate family-friendly content. Caches/letterboxes should not contain food, alcohol, firearms, drugs, or any dangerous or adult items. The area must be inspected to ensure that impact to the site is minimal or non-existent.

All caches/letterboxes must be located on or at ground level in safe, non-metal containers (no ammo boxes or PVC pipe types). Caches/letterboxes cannot be nailed to trees and should be placed so that no digging is required.

Not every park is suitable or available as a cache/letterbox site. Certain management activities and/or rare species may render an area unsuitable. The Medina County Park District retains the right to determine which parks and areas are suitable for caches/letterboxes. Caches/letterboxes are not permitted in properties designated as Wildlife Sanctuaries.

If a cache/letterbox violates this agreement or is found without a permit, it will be removed and not returned. Please adhere to all park rules to avoid legal consequences.

The Park District retains the right to terminate the conditions of the permit at any time.

Geocache/letterbox players assume all risks involved in seeking a cache.

Questions or concerns should be forwarded to Shelley Tender, Interpretive Services Manager, at 330.239.4814 or [stender@medinaco.org](mailto:stender@medinaco.org).