MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

April 20, 2022

I. CALL TO ORDER

A. Vice-Chairman de Luna called the meeting to order at 8:03 a.m. at park headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call
   1. Roll call showed Vice-Chairman de Luna and Commissioner Neate present. Also in attendance were Director Eppink, Planning & Operations Manager Smith, Natural Resource Manager Spetz, Development Coordinator Peacock, Legal Counsel Wagner, and Business Manager Chaney.

II. APPROVAL OF MINUTES

A. March 18, 2022 and March 28, 2022
   1. Vice-Chairman de Luna offered a motion approving the minutes of the March 18 and March 28, 2022 meetings as presented. Commissioner Neate seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were in attendance, and no public comments or concerns were received via email prior to the meeting

IV. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The March 2022 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement
   1. The March 2022 cash flow statement was presented for the board's review.

C. Quarterly Expense Report #1
   1. Quarterly Expense Report #1 for January, February, and March 2022 was

D. Approval of Vouchers
   1. Resolution #22-008, March Vouchers
      a. Commissioner Neate offered a motion approving Resolution #22-008, payment of the March 2022 vouchers, as presented. Vice-Chairman de Luna seconded; the motion unanimously carried.

E. Quarterly Credit Card Report
   1. Q1 – January, February, March 2022
      a. The first quarter credit card report was tabled to the May meeting as credit card expiration dates require updating.

V. DIRECTOR/STAFF REPORTS

A. Director's Updates
   1. Development Coordinator Peacock
      a. Director Eppink introduced Development Coordinator Peacock to the board.

B. Monthly Report
   1. Director Eppink provided the March Monthly Report for the board's perusal.

C. Medina County Board of Developmental Disabilities (MCBDD)
   1. Commissioner Neate asked Director Eppink about his recent meeting with MCBDD. Director Eppink reported that the meeting went well. Planning & Operations Manager Smith was introduced, and discussion was held regarding development of a trail between the Windfall School and Mugrage Park.

D. Chippewa Lake – Main Drive
   1. Vice-Chairman de Luna asked Director Eppink about his recent meeting with the Lafayette Township Trustees regarding the Chippewa Lake project. Director Eppink reported that discussions are going well regarding the bridge construction and land swap for the entry road.

E. Departmental Activities
   1. March 2022
      a. Director Eppink provided the March departmental activity report for the board's review.

VI. OLD BUSINESS

A. Lafayette Township Funding Request for Siren
   1. As legal counsel could not find clear statute granting or denying a park district the authority to spend money on structures not located on park district-owned or managed land, Vice-Chairman de Luna offered a motion to decline Lafayette Township's request for funding assistance to install a tornado siren at its new township complex. Commissioner Neate seconded; the motion unanimously carried.

VII. NEW BUSINESS

A. Plum Creek Greenway – Change Order Request #1
   1. Commissioner Neate offered a motion ratifying Change Order Request #1 for the Plum Creek Greenway project in the amount of $6,000 for tree removal and amending the total contract sum with Jagger Construction to $320,783.90. Vice-Chairman de Luna seconded; the motion unanimously carried.

B. Lease with Feeding Medina County
   1. Vice-Chairman de Luna offered a motion authorizing the director to enter into a five-year lease agreement with Feeding Medina County for up to four acres of a 9.66-acre parcel of land at 8760 Richman Road, south of Hidden Hollow Camp, for the purpose of farming/gardening contingent upon approval by the Medina County Probate Court. The lease will not be recorded with the Medina County Recorder's Office. Commissioner Neate seconded; the motion unanimously carried.

C. Lease with York Township
   1. Commissioner Neate offered a motion authorizing the director to enter into an agreement, to be drafted by Legal Counsel Holland, with York Township to lease approximately 1.16 acres (PPN: 045-05B-31-030) at the intersection of Norwalk and Fenn roads contingent upon approval by the Medina County Probate Court. The final, executed agreement will be brought to commissioners for ratification at a future board meeting and will not be recorded with the Medina County Recorder's Office. Vice-Chairman de Luna seconded; the motion unanimously carried.

D. Granger Wetlands Covered Bridge
   1. Vice-Chairman de Luna offered a motion authorizing the director to enter into an agreement with Friends of Medina County Parks, Inc., contingent upon legal counsel review, to pay up to $95,000 from fund 3410 to cover the difference between the Friends' committed funds and final expenses for the construction of the covered bridge at Granger Wetlands Wildlife Sanctuary. Commissioner Neate seconded; the motion unanimously carried.

E. Lease with City of Wadsworth
   1. Commissioner Neate offered a motion authorizing the director to execute a 50-year lease of Holmesbrook Park, upon Wadsworth City Council's approval, and for the park district to begin the day-to-day maintenance of Holmesbrook Park upon execution of the agreement, contingent upon approval by the Medina County Probate Court. Vice-Chairman de Luna seconded; the motion unanimously carried.

F. Plum Creek Greenway – Change Order Request #2
   1. Vice-Chairman de Luna offered a motion approving Change Order Request #2 for the Plum Creek Greenway project in the amount of $10,368, primarily a materials change order, and amending the total contract sum with Jagger Construction to $331,151.90, which is still within the engineer's estimate and the project budget. Commissioner Neate seconded; the motion unanimously carried.

VIII. EXECUTIVE SESSION

A. Vice-Chairman de Luna offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Neate seconded; the motion unanimously carried.

B. Following discussion, Vice-Chairman de Luna offered a motion that the board move into regular session. Commissioner Neate seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. Commissioner Neate commented that he appreciates the land overview provided and the volume of projects being undertaken by the park district.

X. ADJOURNMENT

A. There being no further business for discussion, Vice-Chairman de Luna declared the meeting adjourned at 8:56 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 50.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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