MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

December 4, 2019

I. CALL TO ORDER

A. Chairwoman Davis called the meeting to order at 8:30 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairwoman Davis, Commissioner de Luna, and Commissioner Neate present. Also in attendance were Director Eppink, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, and Legal Counsel Holland.

II. APPROVAL OF MINUTES

A. November 18, 2019

1. Commissioner de Luna offered a motion approving the minutes of the November 18, 2019 meeting as presented. Commissioner Neate seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present.

IV. EXECUTIVE SESSION

A. Chairwoman Davis offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner de Luna seconded; the motion unanimously carried.

1. The board, director, legal counsel, and business manager moved to the upstairs conference room.

B. Following executive session discussion, the board, director, legal counsel, and business manager returned to the meeting room. Chairwoman Davis offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

C. The following motion was made as a result of executive session.

1. Commissioner de Luna offered a motion authorizing the director to purchase +/- 95 acres in Lafayette and Westfield townships at a cost of $2.1 million from park district fund 3403-7800-0790 and to split closing costs with the seller. Further, the director is authorized to sign the mortgage created by the buyer at no cost to the park district and for the park district to pay an additional 2 percent to delay the second payment up to 12 months. Chairwoman Davis seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Approval of Vouchers
   1. Resolution #19-021, November 2019
      a. Commissioner Neate offered a motion approving Resolution #19-021, payment of the November 2019 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

B. Ratification of Appropriation Transfers
   1. Chairwoman Davis offered a motion ratifying the appropriation transfers made within Funds 3402 and 3400 on November 13 and 14, 2019 as presented. Commissioner de Luna seconded; the motion unanimously carried.

VI. OLD BUSINESS

A. 2020 Budget
   1. Commissioner Davis offered a motion approving the 2020 Budget as presented and authorizing the director to make any adjustments necessary after the final cash carryover figures are available and to file the final budget with the county auditor. Commissioner de Luna seconded; the motion unanimously carried.
   2. Any adjustments made to the budget will be ratified by the board at its regular meeting in January 2020.

VII. NEW BUSINESS

A. January 2020 Board Meeting Schedule
   1. Next month's board meeting will be held on Wednesday, January 15, 2020 at 8:30 a.m. at park district headquarters. The meeting schedule for the remainder of the year will be established at that time.

VIII. COMMISSIONERS' COMMENTS

A. Director Eppink invited board members and legal counsel to the staff holiday luncheon to be held at Buffalo Creek Retreat on Wednesday, December 11 at 11:30 a.m.

B. Director Eppink reported that a beach tree fell on the roof of Susan Hambley Nature Center during a recent storm. Operations Manager Perry said the tree caused significant damage, putting about a dozen holes in the roof and cracking a beam. The roof has been stabilized, and repairs will be made in-house.

C. Commissioner Neate asked about the safe recently donated to the park district by Oswald Companies. Director Eppink thanked Commissioner Neate and Oswald Companies for the donation.

D. Director Eppink reported that he recently met with a family to discuss a possible trail-head on land owned near a park site. The family is interested and even asked about other projects being planned by the park district. Discussion ensued regarding "sneak peek" previews and tours of sites planned for either upcoming or future development as a thank-you to those who have been philanthropic to the park district. Commissioner Neate commented that he likes the idea.

IX. ADJOURNMENT

A. There being no further business for discussion, Chairwoman Davis declared the meeting adjourned at 9:49 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 48.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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