MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

December 17, 2020

I. CALL TO ORDER

A. Chairman de Luna called the meeting to order at 1:02 p.m. via Zoom Video Conference Webinar.

B. Roll Call

1. Roll call showed Chairman de Luna, Commissioner Davis, and Commissioner Neate present. Also in attendance were Director Eppink, Planning & Operations Manager Smith, Legal Counsel Holland, and Business Manager Chaney.

II. APPROVAL OF MINUTES

A. November 17, 2020

1. Commissioner Davis offered a motion approving the minutes of the November 17, 2020 meeting as presented. Chairman de Luna seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present, and Director Eppink did not receive comments from the public via email prior to the meeting.

IV. FINANCIAL REPORTS

A. Cash Balance Statement

1. The November 2020 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement

1. The November 2020 cash flow statement was presented for the board's review.

C. Approval of Vouchers

1. Resolution #20-018, November 2020
   a. Chairman de Luna offered a motion approving Resolution #20-018, payment of the November 2020 vouchers, as presented. Commissioner Davis seconded; the motion unanimously carried.

V. DIRECTOR/STAFF REPORTS

A. Director's Updates

1. Capital Projects
   a. Director Eppink reported that the planning process for next year's capital projects will begin with a meeting held on December 18 this year rather than in January.
   b. Some projects slated for 2021 include Phase 1 development of Sharon Nature Preserve, Phase 2 development of Bluebell Valley, and Phase 1 of the Plum Creek Greenway at Plum Creek Park. Additional work will also take place at Granger Wetlands before it opens.

2. COVID-19 Updates
   a. Director Eppink reported that the nature centers remain closed due to the pandemic as well as in-person business at Headquarters.
   b. Staff members are required to wear masks in common indoor spaces and when riding in vehicles with others.
3. Chippewa Yacht Club Lease
   a. At the October meeting, the board authorized a 20-year lease between the park district and the Chippewa Yacht Club. The draft document has been completed and should be presented to the board for ratification at the January meeting.
4. Gloria Glens Lease
   a. The 1.5-acre lease with Gloria Glens is being revised to include the village or homeowners' association's management of the docking program. The document should be ready for presentation to the board at the January meeting.
5. Greater Medina Chamber of Commerce
   a. Director Eppink reported that he was appointed to serve a three-year term on the Greater Medina Chamber of Commerce Board of Directors. Most committee meetings take place over the lunch hour or after business hours. Commissioner Davis and the board congratulated Director Eppink on the appointment.

B. Monthly Report
1. November 2020
   a. Director Eppink provided the November monthly report for the board's perusal.

C. Departmental Activities
1. November 2020
   a. Director Eppink provided the November departmental activity report for the board's review.

VI. OLD BUSINESS

A. 2021 Budget
1. Following discussion, Commissioner Davis offered a motion to approve the 2021 Budget as submitted and authorized the director to make any necessary adjustments after the final cash carryover figures are available and to file the budget with the county auditor. Any adjustments made will be presented to the board for ratification at its regular meeting in January. Chairman de Luna seconded; the motion unanimously carried.

B. Mud Lake Property Insurance Claim
1. Following discussion, Chairman de Luna offered a motion authorizing the director to raze the Mud Lake Road Chalet (former Harrison house) and accept the unrestricted insurance payout without the depreciation amount. These funds will be deposited into 3402 Major Park Development. Commissioner Davis seconded; the motion unanimously carried.

VII. NEW BUSINESS

A. ODOT Easement for Windfall Road Expansion
   1. Commissioner Davis offered a motion authorizing the director to enter into an easement with ODOT for improvements to the S.R. 18 and Windfall Road intersection, which will impact .1271 acres of park land near Carolyn Ludwig Mugrage Park, in exchange for a consideration of $6,460, subject to final approval by the Medina County Probate Court. Chairman de Luna seconded; the motion unanimously carried.

B. Approval of Updated List of Qualified Professional Design Services for Projects with Fees Less Than $50,000
   1. Chairman de Luna offered a motion approving the updated list of qualified design providers for projects with design service fees under $50,000, in accordance with Ohio's OBS law, for the purpose of procuring design services for projects with design services under $50,000. Commissioner Davis seconded; the motion unanimously carried.

VIII. EXECUTIVE SESSION

A. Chairman de Luna offered a motion that the board move into executive session for the discussion of land acquisition and employee compensation. Commissioner Davis seconded; the motion unanimously carried.
   1. The public portion of the Zoom meeting ended at this time. A second public Zoom session was scheduled for approximately 2:30 p.m. at the conclusion of the executive session discussions.

B. Chairman de Luna, Commissioner Davis, Commissioner Neate, Director Eppink, Planning & Operations Manager Smith, Legal Counsel Holland, and Business Manager Chaney were present as the second public Zoom session began.
   1. Chairman de Luna offered offered a motion that the board move into regular session. Commissioner Davis seconded; the motion unanimously carried.
   2. No motions were made as result of executive session discussions.

IX. COMMISSIONERS' COMMENTS

A. State Capital Budget Grants
   1. Director Eppink reported that Lafayette Township will receive $300,000 from the Ohio State Capital Budget for the renovation of the park district's former Olgivy barn located at Buckeye Woods North off Lafayette Road.
   2. Director Eppink reported that the park district will receive $750,000 from the state capital budget to assist in the park district's acquisition of the former Chippewa Lake amusement park property.
   3. Director Eppink commended Senator Obhoff, the Lafayette Township Trustees, and park staff members for their efforts and continued good works for the park district.

B. Director Eppink reported that Planning & Operations Manager Smith celebrated his one-year anniversary with the park district on December 16. Congratulations followed.

C. Commissioner Neate commented that news about the state capital budget grant awards is exciting. The county will benefit from the barn restoration and further development in the Chippewa Lake area

X. ADJOURNMENT

A. There being no further business for discussion, Chairman de Luna declared the meeting adjourned at 2:34 p.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 48.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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