MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

February 21, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:32 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Commissioners Davis and de Luna present. Also in attendance were Director James; Capital Projects Coordinator Eppink; Communications Coordinator Gladden; Business Manager Chaney; Legal Counsel Jeandrevin; and Guests Harold Waite, John Sandora, and Andy Vidra of Chippewa Lake.

II. APPROVAL OF MINUTES

A. January 17, 2018

1. Commissioner de Luna offered a motion approving the minutes of the January 17, 2018 meeting as presented. Commissioner Davis seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. Mr. Waite, Mr. Sandora, and Mr. Vidra, of the *Save the Lake* group concerned with algal blooms at Chippewa Lake, spoke in support of the park district's efforts to seek resolution to the problem. Chairman Neate thanked the group for its assistance and for its efforts to educate the village residents on the issue so we can all work together.

B. Director James provided a breakdown as to the park district's collection of various fees for docking on the lake. A total of $11,500 was collected in 2017, of which $2,110 came from sale of annual docking stickers, and $9,390 came from reestablishment of lake rights.

C. Mr. Waite, Mr. Sandora, and Mr. Vidra left the meeting at this time.

IV. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner de Luna seconded; the motion unanimously carried.

B. Following discussion, Chairman Neate offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

C. Chairman Neate offered a motion authorizing the director to proceed with the Ravago land trade contingent upon legal counsel's approval of the documents as to form. Commissioner Davis seconded; the motion unanimously carried.

D. Commissioner de Luna offered a motion authorizing the purchase of 57.53 acres of land in Westfield Township at a cost of $280,000 with closing costs being split by the parties. Commissioner Davis seconded; the motion unanimously carried.

E. Commissioner de Luna offered a motion authorizing the purchase of 32.6 acres of land in Harrisville Township at a cost of $137,517 with the cost of the survey being split and other closing costs being paid by the park district. Commissioner Davis seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The January 2018 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement
   1. The January 2018 cash flow statement was presented for the board's review.

C. Approval of Vouchers
   1. Resolution #18-003, January 2018
      a. Chairman Neate offered a motion approving Resolution #18-003, payment of the January 2018 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the January 2018 monthly report for the board's perusal.

B. Departmental Activities
   1. Director James provided the January 2018 Departmental Activity Report for the board's review.

C. Lake Medina Emergency Action Plan (EAP) Update
   1. Director James shared a suggested water access plan that involves lowering the top of the dam at Lake Medina by two feet with a ten-foot wide path along the lake that would make access to the water much easier for the public and still meet 100-year storm restrictions.

D. Lodi Railroad Museum
   1. The board agreed to a request from Lodi Railroad Museum staff to borrow the park district's Chippewa Lake train for display in its museum. The park district will retain the rights to the train, and the railroad museum will insure the vehicle while on display.

E. Chippewa Lake Dock Tags
   1. Following discussion, the board agreed that, as part of the park district's Chippewa Lake dock registration program, the park district should charge dock owners the actual cost of the dock tag, including mailing of the tag to the owner.

VII. OLD BUSINESS

A. No Old Business was presented for discussion.

VIII. NEW BUSINESS

A. Employee Handbook
   1. Commissioner Davis offered a motion approving the Employee Handbook as revised. A social media policy will be added in the near future. Commissioner de Luna seconded; the motion unanimously carried.

B. Chippewa Lake Request for Proposals
   1. Commissioner Neate offered a motion authorizing the director to proceed in seeking proposals for technical assistance with the algal blooms at Chippewa Lake. Commissioner de Luna seconded; the motion unanimously carried.

C. Purchase of Vehicles
   1. Chairman Neate offered a motion authorizing the director to proceed with the purchase of a 2018 GMC one-ton dump truck, a 2018 Chevrolet Colorado, and a 2018 Chevrolet Equinox from the dealerships offering the lowest quotes at a total cost of $86,157.90. Funds for these vehicles will come from 3406-7800-0780. Commissioner Davis seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. No comments were offered.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 10:05 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

THOMAS K. JAMES, DIRECTOR

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