MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

February 20, 2019

I. CALL TO ORDER

A. Chairwoman Davis called the meeting to order at 8:30 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairwoman Davis, Commissioner de Luna, and Commissioner Neate present. Also in attendance were Director Eppink, Communications Coordinator Gladden, Business Manager Chaney, Legal Counsel Holland, and Guests Mark Krosse and John Sandora of Chippewa Lake.

II. APPROVAL OF MINUTES

A. January 17, 2019

1. Commissioner de Luna offered a motion approving the minutes of the January 17, 2019 meeting as presented. Commissioner Neate seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. Mr. Krosse thanked Director Eppink for attending the recent Save the Lake committee meeting. He then shared information regarding a grant available through the state that would fund a watershed coordinator position through the local soil and water conservation district for a period of three years. Mr. Krosse is working with Medina County Soil & Water Conservation District Director Jim Dieter to apply for the grant. If the grant is funded and the position is filled, the watershed coordinator would begin work on nutrient and other issues within the watershed.

IV. EXECUTIVE SESSION

A. Chairwoman Davis offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner de Luna seconded; the motion unanimously carried. The director, board, and legal counsel moved to the director's office to conduct the executive session discussion.

B. Following the land acquisition discussion, the director, board, and legal counsel returned to the meeting room. Chairwoman Davis offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Cash Balance Statement

1. The January 2019 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement

1. The January 2019 cash flow statement was presented for the board's review.

C. Approval of Vouchers
   1. Resolution #19-003, January 2019
      a. Commissioner de Luna offered a motion approving Resolution #19-003, payment of the January 2019 vouchers, as presented. Commissioner Neate seconded; the motion unanimously carried.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director Eppink provided the January 2019 monthly report for the board's perusal.

B. Departmental Activities
   1. Director Eppink provided the January 2019 Departmental Activity Report for the board's review.

C. Aqua Doc Report
   1. Director Eppink shared Aqua Doc's final report of its 2018 study of Chippewa Lake. Included in the report were a few proposed actions that may help alleviate the toxic algal blooms; however, most are temporary treatments that aren't really cost effective.
   2. Director Eppink reminded the board that the bioreactors are in place, and the aerators will start up in the spring. The natural resource department will continue to monitor the lake for improvement.

D. Uncorked Wine Festival
   1. Director Eppink reported that a few changes will be made to this year's Uncorked program. The beer vendor will be Thirsty Dog, Bloom Event Planning's application for an F-4 permit will allow the sale of bottled beer for consumption off premises, and only Ohio wines will be featured. He noted that the level of success of this year's festival will determine the future of the event.

E. Chippewa Lake Conversation
   1. Director Eppink reported that he will be hosting an informational "conversation" with residents of Chippewa Lake on March 14 at Krabill Shelter at 6:30 p.m. He expects to answer residents' questions and share plans for existing parkland.

F. All-Staff Meeting
   1. Director Eppink reported that the entire park staff will be attending an "All-Staff" meeting at Buffalo Creek on March 13 at 1 p.m. This is the first of several "All-Staff" meetings scheduled throughout the year. Director Eppink invited the board to attend.

G. Site Encroachments
   1. Chairwoman Davis asked the director if he had received responses from any of the residents who received letters regarding encroachments on park property. He replied that he has not received any responses to date.

H. Allard Family
   1. Chairwoman Davis asked the director about last month's meeting with Allard family members and park staff. Director Eppink reported that the meeting went well, and all participants shared great ideas regarding playground design elements and location within the park.

VII. OLD BUSINESS

A. Credit Card Convenience Fees
   1. The director reported that park staff is working with Emerge to program the credit card convenience fees to five percent or a minimum of $2 as recommended by the board at the January meeting. An update will be provided at the March meeting.

VIII. NEW BUSINESS

A. Authorization to Work with Belz & Associates
   1. Commissioner Neate offered a motion authorizing the director to work with Belz & Associates to define/redefine the park district's compensation philosophy, evaluate salary ranges, and devise an implementation plan, with fees not to exceed $5,000. Commissioner de Luna seconded; the motion unanimously carried.

B. Purchase of Vehicles
   1. Chairwoman Davis offered a motion authorizing the director to proceed with the purchase of a 2019 two-wheel-drive pickup truck and a 2019 four-wheel-drive dump truck from the dealerships offering the lowest quotes at a total cost of $61,215.20. Funds for these purchases will come from 3406-7800-0780. Commissioner de Luna seconded; the motion unanimously carried.

C. ODNR Navigational Aids Grant
   1. Chairwoman Davis offered a motion approving Resolution #19-004 as presented, authorizing the establishment of "safety" and "no wake" zones in Chippewa Lake as indicated by buoys marked and placed in locations as recorded and on file at Medina County Park District Headquarters and granting the director permission to apply for the ODNR Navigational Aids Grant. Commissioner Neate seconded; the motion unanimously carried.

D. 2019 Capital Projects List
   1. Commissioner de Luna offered a motion approving the 2019 Project List as submitted and authorizing the director to proceed with any projects that cost $20,000 or less without further board action. Chairwoman Davis seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. No comments were offered.

X. ADJOURNMENT

A. There being no further business for discussion, Chairwoman Davis declared the meeting adjourned at 10:20 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 48.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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