MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

February 15, 2023

I. CALL TO ORDER

A. Chairman de Luna called the meeting to order at 8:32 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairman de Luna, Commissioner Davis, and Commissioner Neate present. Also in attendance were Director Eppink, Planning & Operations Manager Smith, Development Coordinator Peacock, Business Manager Chaney, and Legal Counsel Holland.

II. APPROVAL OF MINUTES

A. January 18, 2023

1. Commissioner Davis offered a motion approving the minutes of the January 18, 2023 meeting as presented. Chairman de Luna seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present, and Director Eppink didn't receive any related emails prior to the meeting.

IV. FINANCIAL REPORTS

A. Cash Balance Statement

1. The January 2023 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement

1. The January 2023 cash flow statement was presented for the board's review.

C. Approval of Vouchers

1. Resolution #23-004, January 2023 Vouchers
   a. Commissioner Neate offered a motion approving Resolution #23-004, payment of the January 2023 vouchers, as presented. Commissioner Davis seconded; the motion unanimously carried.

D. Ratification of Appropriation Transfer

1. February 8, 2023 Transfer in Fund 3408
   a. Chairman de Luna offered a motion ratifying the February 8, 2023 appropriation transfer within Fund 3408 as presented. Commissioner Neate seconded; the motion unanimously carried.

V. DIRECTOR/STAFF REPORTS

A. Director's Updates

1. Director Eppink reported that there are still several staff vacancies. Interviews for the park planner position are taking place later this week, and we are looking to schedule interviews for a full-time police officer in the next week or two.

2. Director Eppink invited board members and Legal Counsel Holland to the park district's chili cook off to be held on March 8 at 11:30 a.m. at Buffalo Creek Retreat. All are welcome to bring chili and be a part of the competition and/or to sample and vote for this year's winner.

B. Monthly Report
   1. January 2023
      a. Director Eppink provided the January monthly report for the board's perusal.

C. Departmental Activities
   1. January 2023
      a. Director Eppink provided the January departmental activity report for the board's review.
      b. Development Coordinator Peacock reported that the park district offered Medina Sunrise Rotary two items for its silent auction–a hike with the director that generated a $1,600 donation and an open-air shelter rental that generated a $75 donation.
      c. Development Coordinator Peacock reported that she will be submitting a grant application to Medina Sunrise Rotary requesting $45,000 for the Granger Wetlands bridge, roof, final grading and seeding, and benches. Director Eppink hopes to open the site by June of this year.

VI. OLD BUSINESS

A. No Old Business was presented for discussion.

VII. NEW BUSINESS

A. 2023 Capital Projects List
   1. Chairman de Luna offered a motion approving the 2023 Project List as submitted and authorizing the director to proceed with any project that costs $20,000 or less without further board action. Commissioner Davis seconded; the motion unanimously carried.

VIII. EXECUTIVE SESSION

A. Commissioner Neate offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Davis seconded; the motion unanimously carried.

B. Chairman de Luna offered a motion that the board move into regular session. Commissioner Davis seconded; the motion unanimously carried.

C. Commissioner Neate offered a motion authorizing the director to pay, from Fund 3403-7800-50790, a $75,000 stewardship fee to West Creek Conservancy as part of its cleanup and restoration of approximately 77 acres in Lodi, pending legal counsel approval of the forthcoming agreement. Commissioner Davis seconded; Chairman de Luna abstained from the vote. The motion carried as presented.

IX. COMMISSIONERS' COMMENTS

A. Commissioner Davis asked if the director had contacted the individual who had posted comments on LinkedIn about the park district's lease of Holmesbrook Park. Director Eppink did reach out but didn't receive a response from the individual. He also made a public comment that he would welcome the opportunity to speak with anyone with concerns about the park district's lease of the site.

B. Commissioner Neate commented that the OPRA awards program was well done and exceptionally well attended.

C. Commissioner Davis asked if changes were made to this year's docking program as discussed at the last meeting. Director Eppink responded that there simply isn't enough time, realistically, to review the program and implement the necessary changes prior to this year's docking season. We want to ensure that we make the right changes and give legal counsel adequate time for review in addition to giving notice that the changes will be forthcoming. The program will be revamped, and adequate notice will be given prior to the 2024 docking season.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman de Luna declared the meeting adjourned at 9:11 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 52.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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