MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

January 17, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:32 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Commissioners Davis and de Luna present. Also in attendance were Director James, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, Legal Counsel Jeandrevin, Guest Nathan D. Eppink, and Medina County Probate Court Judge Kevin Dunn.

II. OATH OF OFFICE

A. Medina County Probate Judge Kevin Dunn administered the Oath of Office to Commissioner Davis, renewing her term for another three years, January 1, 2018 through December 31, 2020.

III. ELECTION OF OFFICERS

A. Resolution #18-001, Election of Officers

1. Commissioner Davis offered a motion that Commissioner Neate be elected board chairman and Commissioner de Luna be elected vice chair for 2018. Commissioner Neate seconded; the motion unanimously carried.

IV. APPROVAL OF MINUTES

A. December 6, 2017

1. Chairman Davis offered a motion approving the minutes of the December 6, 2017 meeting as presented. Commissioner de Luna seconded; the motion unanimously carried.

V. PUBLIC PARTICIPATION

A. No members of the public were present.

VI. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition and employment of a public employee. Commissioner Davis seconded; the motion unanimously carried.

B. Following the land acquisition discussion, Operations Manager Perry, Communications Coordinator Gladden, and Business Manager Chaney were excused from the meeting.

C. Operations Manager Perry, Communications Coordinator Gladden, and Business Manager Chaney returned to the meeting following discussion regarding employment of a public employee.

D. Chairman Neate offered a motion that the board move into regular session. Commissioner Davis seconded; the motion unanimously carried.
E. Chairman Neate offered a motion approving employment contracts for Nathan D. Eppink as presented. Commissioner de Luna seconded; the motion unanimously carried.

VII. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The December 2017 cash balance statement was presented for the board's perusal.
B. Cash Flow Statement
   1. The December 2017 cash flow statement was presented for the board's review.
C. Quarterly Expense Report #4
   1. Expense Report #4, October through December 2017, was presented to the board.
D. Approval of Vouchers
   1. Resolution #18-002, December 2017
      a. Chairman Neate offered a motion approving Resolution #18-002, payment of the December 2017 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

VIII. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the December 2017 monthly report for the board's perusal.
         1. Chairman Neate commented that Putting through the Ages is a great program. He asked if the benefits of the program outweigh the loss of revenue during the program period. Director James reported that, typically, there are no Buffalo Creek reservations during this time frame.
         2. Director James reported that he will be attending a meeting with representatives from various agencies including Medina County Health Department, Medina County Soil/Water Conservation District, and Medina County Engineering Center to discuss strategies for moving forward with the annual toxic algal bloom that has been plaguing Chippewa Lake.
         3. Chairman Neate asked if Ken Strauss is interested in continuing to serve as the board's liaison to the North Coast Regional Counsel of Park Districts. Director James reported that Mr. Strauss will continue to volunteer in this capacity.
   2. Departmental Activities
      a. Director James provided the December 2017 Departmental Activity Report for the board's review.
         1. Commissioner Davis commented that she was sorry to miss former Landscape Architect Richard Heaton's retirement open house. Director James reported that the event was well attended, and Mr. Heaton was pleased.

2. Chairman Neate asked as to the success of the controlled deer hunt program. Director James reported that he has not yet seen the final figures; however, Natural Resource Manager Spetz is pleased with the results.
3. Chairman Neate asked if the park district was still checking on Mr. and Mrs. Mugrage. Operations Manager Perry reported that the maintenance staff is delivering firewood regularly, and the rangers are checking in with the Mugrages a few times per week.

IX. OLD BUSINESS

A. No Old Business was presented for discussion.

X. NEW BUSINESS

A. Ratification of 2018 Budget
   1. Commissioner Davis offered a motion ratifying the 2018 Budget as submitted to the county auditor with adjustments made once final 2017 figures were available. Commissioner de Luna seconded; the motion unanimously carried.

B. Purchase of Copier
   1. Commissioner Davis offered a motion approving the purchase of a Canon copier from Gordon Flesch Company at a cost of $5,949 and donation of the current Samsung copier to the Medina County Adult Probation Department. Funds for the purchase of the Canon copier will come from 3406-7800-0780. Chairman Neate seconded; the motion unanimously carried.

C. Brunswick Lake Park Lease
   1. Chairman Neate offered a motion authorizing the park district's lease of Brunswick Lake Park from the city of Brunswick for a period of 25 years with continual renewals unless the lease is terminated by either party. Commissioner de Luna seconded; the motion unanimously carried.

XI. COMMISSIONERS' COMMENTS

A. Chairman Neate welcomed Nate Eppink to Medina County Park District.

XII. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 10:47 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

THOMAS K. JAMES, DIRECTOR

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