MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

January 15, 2020

I. CALL TO ORDER

A. Chairwoman Davis called the meeting to order at 8:30 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Commissioners de Luna and Neate present. Also in attendance were Director Eppink, Operations Manager Perry, Communications Coordinator Gladden, Planning Manager Smith, Business Manager Chaney, and Legal Counsel Holland.

II. ELECTION OF OFFICERS

A. Resolution #20-001

1. Commissioner Neate offered a motion nominating Commissioner de Luna, who executed the Oath of Office at Medina County Probate Judge Dunn's office on January 10, 2020, to serve as board chairman for 2020, and Chairwoman Davis offered a motion nominating Commissioner Neate to serve as vice chair for 2020. Chairman de Luna seconded; the motion carried following a unanimous vote.

III. APPROVAL OF MINUTES

A. December 4, 2019

1. Commissioner Davis offered a motion approving the minutes of the December 4, 2019 meeting as presented. Commissioner Neate seconded; the motion unanimously carried.

IV. PUBLIC PARTICIPATION

A. No members of the public were present.

V. EXECUTIVE SESSION

A. Chairman de Luna offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Davis seconded; the motion unanimously carried.

1. The board, Director Eppink, Legal Counsel Holland, Planning Manager Smith, and Business Manager Chaney moved to the conference room.

B. Following executive session discussion, the board, director, legal counsel, planning manager, and business manager returned to the meeting room. Chairman de Luna offered a motion that the board move into regular session. Commissioner Neate seconded; the motion unanimously carried.

VI. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The November and December 2019 cash balance statements were presented for the board's perusal.

B. Cash Flow Statement
   1. The November and December 2019 cash flow statements were presented for the board's review.

C. Quarterly Expense Report #4
   1. Expense Report #4, October through December 2019, was presented to the board.

D. Quarterly Credit Card Report #4
   1. Credit Card Report #4, October through December 2019, was presented to the board.

E. Approval of Vouchers
   1. Resolution #20-002, December 2019
      a. Commissioner Davis offered a motion approving Resolution #20-002, payment of the December 2019 vouchers, as presented. Chairman de Luna seconded; the motion unanimously carried.

VII. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director Eppink provided the November and December 2019 monthly reports for the board's perusal.
   2. Departmental Activities
      a. Director Eppink provided the November and December 2019 Departmental Activity Reports for the board's review.
   3. Director's Additions
      a. Director Eppink reported that he has been asked to serve on the advisory board for Kent State University's Recreation, Park, & Tourism Management program. He will need to attend approximately two meetings per year.
      b. Director Eppink shared the application for the first year of the park district's tuition/exam reimbursement program with the board.
      c. Director Eppink welcomed Planning Manager Smith to the park district. Planning Manager Smith has been employed by various park districts, most recently coming from Cleveland Metroparks. Planning Manager Smith commented that the park staff has been most welcoming.

VIII. OLD BUSINESS

A. 2020 Budget
   1. Commissioner Davis offered a motion ratifying approval of the 2020 Budget as presented with final cash carryover figures. Commissioner Neate seconded; the motion unanimously carried.

B. Additional/Back-up Legal Counsel
   1. Director Eppink will meet with a second candidate, Dan Calvin, for consideration to serve as back-up legal counsel for the park district and may invite him to attend the February meeting.

IX. NEW BUSINESS

A. 2020 Meeting Dates
   1. Commissioner Davis offered a motion approving the proposed 2020 board meeting dates and locations as presented. Chairman de Luna seconded; the motion unanimously carried.

B. Holiday Pay Policy
   1. Commissioner Neate offered a motion to table the Holiday Pay Policy to the February meeting to enable Legal Counsel Holland time to edit the document for clarification. Chairman de Luna seconded, the motion unanimously carried.

C. Park Rules
   1. Commissioner Neate offered a motion approving the updated park rules as presented. Commissioner Davis seconded; the motion unanimously carried.
   2. Legal Counsel Holland will provide a succinct summary of the proposed changes for publication in a newspaper of general circulation once per week for two consecutive weeks. The new rules will become effective ten days after the last publication.

X. COMMISSIONERS' COMMENTS

A. No comments were offered.

XI. ADJOURNMENT

A. There being no further business for discussion, Chairman de Luna declared the meeting adjourned at 9:27 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 49.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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