MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

January 27, 2022

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:32 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairman Neate, Commissioner Davis, and Commissioner de Luna present. Also in attendance were Director Eppink, Planning & Operations Manager Smith, Natural Resource Manager Spetz, Business Manager Chaney, and Legal Counsel Holland.

II. ELECTION OF OFFICERS

A. Resolution #22-001

1. Chairman Neate offered a motion nominating Commissioner Davis to serve as board chair for 2022. Commissioner Neate expanded the motion to also nominate Commissioner de Luna to serve as vice chair for 2022. Commissioner de Luna seconded; the motion unanimously carried.

III. APPROVAL OF MINUTES

A. December 15, 2021

B. December 20, 2021

1. Commissioner de Luna offered a motion approving the minutes of the December 15 and December 20, 2021 meetings as presented. Commissioner Neate seconded; the motion unanimously carried.

IV. PUBLIC PARTICIPATION

A. No members of the public were present, and Director Eppink did not receive questions or comments in advance via email.

V. FINANCIAL REPORTS

A. Cash Balance Statement

1. The December 2021 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement

1. The December 2021 cash flow statement was presented for the board's review.

C. Quarterly Report #4

1. October, November, December 2021
   a. Quarterly Expense Report #4 for October, November, and December 2021 was presented to the board.

D. Quarterly Credit Card Report #4

1. October, November, December 2021
   a. Quarterly Credit Card Report #4, listing the types of credit cards issued on behalf of the park district, the employee positions holding those cards, and the card limits was presented to the board.

E. Approval of Vouchers
   1. Resolution #22-002, December 2021
      a. Commissioner de Luna offered a motion approving Resolution #22-002, payment of the December 2021 vouchers, as presented. Chairwoman Davis seconded; the motion unanimously carried.

VI. DIRECTOR/STAFF REPORTS

A. Director's Updates
   1. Director Eppink had no updates to provide.
B. Monthly Report
   1. December 2021
      a. Director Eppink provided the December monthly report for the board's perusal.
C. Departmental Activities
   1. December 2021
      a. Director Eppink provided the December departmental activity report for the board's review.

VII. OLD BUSINESS

A. Approval of 2022 Budget with Corrections and Actual Cash Carryover Figures
   1. Commissioner Neate offered a motion approving the 2022 Budget with final cash carryover balances and subject to corrected personnel figures. Commissioner de Luna seconded; the motion unanimously carried.

VIII. NEW BUSINESS

A. 2022 Project List
   1. Chairwoman Davis offered a motion approving the 2022 Project List subject to formula corrections for calculations in funds 3404 and 3408. Commissioner de Luna seconded; the motion unanimously carried.
B Plum Creek Greenway Bid Award
   1. Commissioner Neate offered a motion authorizing the director to enter into a construction contract with Jagger Construction LLC in the amount of $314,783.90 for the Plum Creek Greenway project, subject to review and approval by legal counsel as to form. Commissioner de Luna seconded; the motion unanimously carried.

IX. EXECUTIVE SESSION

A. Chairwoman Davis offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner de Luna seconded; the motion unanimously carried.
B. Chairwoman Davis offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

C. Commissioner de Luna offered a motion ratifying the purchase of 100.98 acres of land in Granger Township for $1.3 million. With financial support from the Clean Ohio Green Space Conservation Program, the cost to Medina County Park District is not to exceed $22,000 from fund 3403-7800-50790. Closing is expected to take place by the end of February. Chairwoman Davis seconded; the motion unanimously carried.

X. COMMISSIONERS' COMMENTS

A. Commissioner Neate commented that it is exciting to see the park district's planned projects.

XI. ADJOURNMENT

A. There being no further business for discussion, Chairwoman Davis declared the meeting adjourned at 10:02 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 50.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR

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