MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

July 18, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:32 a.m. at Medina County Park District's Letha House Park West, 5800 Richman Road, Spencer, OH 44275.

B. Roll Call

1. Roll call showed Chairman Neate, Commissioner Davis, and Commissioner de Luna present. Also in attendance were Director James, Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, and Guest Mark Krosse of Chippewa Lake.

II. APPROVAL OF MINUTES

A. June 20, 2018

1. Commissioner Davis offered a motion approving the minutes of the June 20, 2018 meeting as presented. Commissioner de Luna seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. Guest Mark Krosse of Chippewa Lake

1. Mr. Krosse provided updates on recent activities of the Save the Lake committee. To date, the group has raised $16,000 to contribute to the algal bloom assessment project and will be requesting a $2,500 grant from the Western Reserve Land Conservancy to apply toward the purchase of equipment.
2. Chairman Neate asked Mr. Krosse if there is anything the group needs from the board. Mr. Krosse suggested that both the park district and Save the Lake committee should focus on more frequent communications.
   a. Director James reported that the park district is working to create a page on its website dedicated specifically to Chippewa Lake that may include water test result pages as received from the lab along with EPA images of the lake depicting blooms.

IV. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Davis seconded; the motion unanimously carried.

1. Guest Mark Krosse left the meeting at this time.

B. Chairman Neate offered a motion that the board move into regular session. Commissioner Davis seconded; the motion unanimously carried.

1. Guest Mark Krosse returned to the meeting.

V. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The June 2018 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement
   1. The June 2018 cash flow statement was presented for the board's review.

C. Quarterly Expense Report #2
   1. Quarterly Expense Report #2 for April, May, and June 2018 was presented to the board.

D. Approval of Vouchers
   1. Resolution #18-009, June 2018
      a. Chairman Neate offered a motion approving Resolution #18-009, payment of the June 2018 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

E. Ratification of Appropriation Transfer
   1. June 27, 2018
      a. Commissioner de Luna offered a motion ratifying the June 27, 2018 Fund 3404 appropriation transfer as presented. Commissioner Davis seconded; the motion unanimously carried.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the June 2018 monthly report for the board's perusal.

B. Departmental Activities
   1. Director James provided the June 2018 Departmental Activity Report for the board's review.
      a. Chairman Neate asked about the status of the Geis Construction project at the Lake Road property. Director James reported that modifications are being made to the lot plan. Once the revised plan is received, Geis will apply to Medina City for the necessary permits.
         1. Capital Projects Coordinator Eppink reported of improved relations and communications between Geis and the Creative Therapy Ranch administration.
      b. Capital Projects Coordinator Eppink provided summary of a proposed test program through IMET of Cleveland for the installation of a cluster of eight to ten bio-reactors and aerators in Chippewa Lake. Though the bio-reactors won't eliminate the blooms, the premise is that the bio-reactors will consume some of the nutrients that cause toxic algal blooms. Success would be indicated by consistent weekly test results rather than readings that severely spike up and down week to week.
         1. Following discussion, the board agreed to allocate up to $25,000 toward implementation of the bio-reactor test program.

c. Chairman Neate asked how preparation for the wine festival is going.
   1. Operations Manager Perry reported that ranger and maintenance staff members will be on hand to provide assistance as needed.
   2. Director James reported that, at last communication with event planner Jeanne Hurt, support is up this year, and adjustments have been made in the festival budget based on what worked or didn't work last year. He indicated that he didn't believe that tickets for the Saturday evening dinner had sold out.

d. Commissioner de Luna commented that he appreciated the addition of Chippewa Lake patrol statistics in the monthly report. Discussion followed regarding the inclusion of some of the stats on the park district's dedicated Chippewa Lake web page.

VII. OLD BUSINESS

A. No Old Business was presented for discussion.

VIII. NEW BUSINESS

A. Fund 3411
   1. Chairman Neate offered a motion ratifying the creation of Fund 3411, the Salary Reserve fund, as part of the park district's 2011 budget with funds being provided by transfers from the park district's Fund 3400, the General fund. Expenditures from this fund will be used for anticipated extra expenses resulting from the retirement of park district employees. The board will determine the level of funding needed as part of the annual budget process. Commissioner Davis seconded; the motion unanimously carried.

B. Paving – Natural Resource and Operations Building Area
   1. Chairman Neate offered a motion authorizing the director to contract with Perrin Asphalt for paving of the lot in front of the natural resource building and repair and overlay of new asphalt in front of the operations building per a presented diagram of the proposed work areas at a cost not to exceed $35,000. Funds for this project will come from 3401-7800-0580. Commissioner de Luna seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. Commissioner Neate asked if the electrician for the natural resource building had completed his portion of the project yet. Operations Manager Perry reported that the contractor doesn't want to rough in the electric before the HVAC contractor installs the furnace and heater. At this time, the park district is waiting on the HVAC contractor.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 9:53 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

THOMAS K. JAMES, DIRECTOR

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