MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

June 20, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:31 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairman Neate, Commissioner Davis, and Commissioner de Luna present. Also in attendance were Director James, Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, and Legal Counsel Jeandrevin.

II. APPROVAL OF MINUTES

A. May 16, 2018

1. Commissioner de Luna offered a motion approving the minutes of the May 16, 2018 meeting as presented. Commissioner Davis seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present.

IV. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Davis seconded; the motion unanimously carried.

B. Chairman Neate offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Cash Balance Statement

1. The May 2018 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement

1. The May 2018 cash flow statement was presented for the board's review.

C. Approval of Vouchers

1. Resolution #18-008, May 2018

a. Chairman Neate offered a motion approving Resolution #18-008, payment of the May 2018 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

b. Chairman Neate asked about progress being made on construction of the natural resource building. Operations Manager Perry said the next step is for Ron Pfaff Electric to provide electrical services toward the end of the month.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the May 2018 monthly report for the board's perusal.

B. Departmental Activities
   1. Director James provided the May 2018 Departmental Activity Report for the board's review.
      a. Capital Projects Coordinator Eppink reported that he recently attended a Chippewa Lake *Save the Lake* committee meeting where he told the guests there isn't a business day that passes that park staff doesn't have at least one discussion about Chippewa Lake.
      b. Chairman Neate asked about the minor adjustments Marks' Construction needed to make at Carolyn Ludwig Mugrage Park. Operations Manager Perry reported that Park Planner Bondi is working with Marks' to have the dog pond fill pipe pinned down so it doesn't float up in the water.
      c. Commissioner de Luna asked for the approximate number of monthly boat patrol hours being conducted by the rangers at Chippewa Lake. Director James responded that the rangers provide approximately 16 hours of boat patrol each week. He will have this statistic added to the ranger section of the monthly report.
      d. Chairman Neate asked how Mr. and Mrs. Mugrage are doing. Operations Manager Perry responded that they are both doing okay. He said that maintenance staff workers check in with the Mugrages once per week, and the rangers check in a few times per week.

VII. OLD BUSINESS

A. No Old Business was presented for discussion.

VIII. NEW BUSINESS

A. Vault Restroom Replacement
   1. Chairman Neate offered a motion ratifying the purchase of new concrete restroom buildings for Chippewa Inlet Trail North, River Styx Park, and Buckeye Woods from CXT Concrete Buildings at a cost of $126,010. Funds for this purchase will come from 3402-7800-0580. Commissioner de Luna seconded; the motion unanimously carried.

B. Plum Creek Park Connector Trail
   1. Commissioner Davis offered a motion ratifying the director's approval of repair of the Plum Creek Park Connector Trail by Perrin Asphalt at a cost of $42,875. Funds for this project will come from 3402-7800-0580. Commissioner de Luna seconded; the motion unanimously carried.

C. Plum Creek Park North Parking Lot
   1. Commissioner Davis offered a motion authorizing the director to enter into a contract with Perrin Asphalt to make improvements to the Plum Creek Park North parking lot, including an additional 20 spaces, at a cost of $45,275. Funds for this project will come from 3402-7800-0580. Commissioner de Luna seconded; the motion unanimously carried.

D. Buffalo Creek Retreat Service Drive
   1. Commissioner Davis offered a motion authorizing the director to enter into an agreement with Perrin Asphalt to add chip and seal pavement to the Buffalo Creek service drive at a cost of $18,875. Funds for this project will come from 3402-7800-0580. Commissioner de Luna seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. No comments were offered

X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 9:42 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

Kathleen E Davis

R Neat

Arthur J de Luna

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

Thomas K. James

THOMAS K. JAMES, DIRECTOR

pbc