MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

March 21, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:32 a.m. at Medina County Park District's Krabill Shelter, 7597 Ballash Road, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairman Neate and Commissioner de Luna present. Also in attendance were Director James, Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, and Legal Counsel Jeandrevin.

II. APPROVAL OF MINUTES

A. February 21, 2018

1. Commissioner de Luna offered a motion approving the minutes of the February 21, 2018 meeting as presented. Chairman Neate seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present.

IV. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of employee compensation and land acquisition. Commissioner de Luna seconded; the motion unanimously carried.

B. Following these discussions, Chairman Neate offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

C. As result of executive session, the following motions were made.

1. Commissioner de Luna offered a motion authorizing the director to sign an expedited annexation agreement, subject to legal counsel review, agreeing to the annexation of park district land on the east side of Chippewa Lake to Gloria Glens Village to enable the creation of a fire district with Lafayette Township. Chairman Neate seconded; the motion unanimously carried.
2. Commissioner de Luna offered a motion authorizing the board chairman to communicate changes in the 2018 salary schedule to the county payroll department as discussed in executive session. The changes will take effect payroll period 10. Chairman Neate seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The February 2018 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement
   1. The February 2018 cash flow statement was presented for the board's review.

C. Approval of Vouchers
   1. Resolution #18-004, February 2018
      a. Chairman Neate offered a motion approving Resolution #18-004, payment of the February 2018 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.
   2. Director James recapped a meeting recently held with IMET Technologies regarding the algal bloom problem at Chippewa Lake. The company suggested placement of multiple bio-reactor units in the lake that operate with compressed air. The theory is that oxygen defusion and the beneficial bacteria produced would significantly reduce the formation of algal blooms in the water.

D. Decade Summary Reports – 2016 and 2017
   1. Discussion was tabled until Commissioner Davis is in attendance.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the February 2018 monthly report for the board's perusal.

B. Departmental Activities
   1. Director James provided the February 2018 Departmental Activity Report for the board's review.
      a. Capital Projects Coordinator Eppink thanked the commissioners for the opportunity to be part of the park district. He noted that he is impressed with the staff and park sites.

VII. OLD BUSINESS

A. No Old Business was presented for discussion.

VIII. NEW BUSINESS

A. *Social Media* and *Leave with Pay* Policies
   1. Commissioner de Luna offered a motion approving the *Social Media* and *Leave with Pay* employee policies as presented. Chairman Neate seconded; the motion unanimously carried.

B. 2018 Budget Adjustment – Fund 3406
   1. Commissioner de Luna offered a motion approving the adjustment to Fund 3406 in the 2018 Budget as presented. Chairman Neate seconded; the motion unanimously carried.

C. 2017 Capital Project List
   1. The director provided the 2017 Capital Project List for the board's review. Due to various factors, approximately 50 percent of the list was not completed. The unfinished projects were carried forward to the 2018 list.

D. 2018 Capital Project List
   1. Chairman Neate offered a motion approving the 2018 Capital Project List as presented and authorizing the director to complete any priority 1 projects less than $20,000 and the Chippewa Lake study project at $25,000. Commissioner de Luna seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. No comments were offered.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 9:49 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

Thomas K. James

THOMAS K. JAMES, DIRECTOR

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