MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

May 16, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:34 a.m. at Plum Creek Park North, 2390 Plum Creek Parkway, Brunswick, Ohio.

B. Roll Call

1. Roll call showed Chairman Neate, Commissioner Davis, and Commissioner de Luna present. Also in attendance were Director James, Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, Business Manager Chaney, and Legal Counsel Jeandrevin.

II. APPROVAL OF MINUTES

A. April 18, 2018

1. Commissioner Davis offered a motion approving the minutes of the April 18, 2018 meeting as presented. Commissioner de Luna seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present.

IV. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition and personnel resignation. Commissioner de Luna seconded; the motion unanimously carried.

1. Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, and Business Manager Chaney left the meeting for the discussion of personnel resignation. Following discussion, Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, and Business Manager Chaney returned to the meeting.

B. Chairman Neate offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

C. Commissioner de Luna offered a motion accepting Director James' letter of resignation for the purpose of retirement. His last day as director is September 30, 2018, and his last day of employment with the park district is December 31, 2018. Chairman Neate seconded; the motion unanimously carried.

D. Commissioner de Luna offered a motion appointing Capital Projects Coordinator Eppink as director effective October 1 and second in charge of the park district effective immediately with Operations Manager Perry to be third in charge. Commissioner Davis seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The April 2018 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement
   1. The April 2018 cash flow statement was presented for the board's review.

C. Approval of Vouchers
   1. Resolution #18-007, April 2018
      a. Chairman Neate offered a motion approving Resolution #18-007, payment of the April 2018 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the April 2018 monthly report for the board's perusal.
      b. Director James reported that the Friends of the Parks Trustees approved the purchase of a thirteen- to fifteen-passenger transit van at an approximate cost of $35,000. As the vehicle will be donated to the park district, the board agreed that the 2009 Chevrolet HHR that was going to be removed from the park district's fleet could be traded in toward the purchase of the van.
      c. Director James reported that a production company has been granted permission to film a movie, *The Last Summer,* at Chippewa Lake for a few days in May for a fee of $1,500. The public boat ramp will be closed May 22 for filming.
   2. Chippewa Lake Algal Bloom Study
      a. Director James reported that a company called Aqua Doc out of Chardon has presented a proposal with the most practical approach to the algal bloom problem at a cost of $33,550. The park district has budgeted $25,000 toward the project, and the Save the Lake committee has offered to raise enough money to cover the difference. Phase I includes taking samples for study in an effort to identify the problem(s).
   3. Chippewa Lake Closure for Flooding or Toxin Levels
      a. The board agreed with Director James' proposal to permit continued boating on Chippewa Lake under a no-wake restriction during algal bloom events and/or minor flooding events. Jet-skiing, water-skiing, and swimming will not be permitted during these "yellow flag" periods.
      b. Director James will send an email to all registered Chippewa Lake boat owners informing them of the restricted lake use during an algal bloom or minor flooding event. He will notify them of the movie and one-day closure of the public boat ramp in the same email.

B. Departmental Activities
   1. Director James provided the April 2018 Departmental Activity Report for the board's review.
      a. Chairman Neate asked for an update on the dog park improvements. Operations Manager Perry reported there are wet spots, standing water, lack of grass seed, and a few other concerns. Park Planner Bondi has met with Mark of Mark's Construction to share these concerns.
      b. Operations Manager Perry reported that additional trash cans have been placed inside the dog park to help alleviate the problem of the public throwing used waste bags over the fencing and into the woods.

VII. OLD BUSINESS

A. No Old Business was presented for discussion.

VIII. NEW BUSINESS

A. Paving – Buffalo Creek Retreat
   1. Commissioner de Luna offered a motion authorizing the director to proceed to contract with Perrin Asphalt for repairs to the Buffalo Creek Retreat lower parking lot at a cost not to exceed $28,500. Funds for this project will come from 3402-7800-0580. Commissioner Davis seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. Legal Counsel Jeandrevin commented that Communications Coordinator Gladden recently gave an excellent presentation to the members of the Medina Historical Society on the history of the park district including generous donors Letha House, Theda Schleman, Ruth Oenslager, and the Allards.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 9:30 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

THOMAS K. JAMES, DIRECTOR

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