MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

May 20, 2020

I. CALL TO ORDER

A. Chairman de Luna called the meeting to order at 8:30 a.m. at Buffalo Creek Retreat, 8708 Hubbard Valley Road, Seville, Ohio.

B. Roll Call

1. Roll call showed Chairman de Luna, Commissioner Davis, and Commissioner Neate present. Also in attendance were Director Eppink, Communications Coordinator Gladden, Business Manager Chaney, and Legal Counsel Holland.

II. APPROVAL OF MINUTES

A. April 22, 2020 Meeting

1. Commissioner Neate offered a motion approving the minutes of the April 22, 2020 meeting as presented. Commissioner Davis seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present, and no comments or questions were received in advance by Director Eppink.

IV. FINANCIAL REPORTS

A. Cash Balance Statements

1. The April 2020 cash balance statement was presented for the board's perusal.
2. Director Eppink discussed the loss of financial revenue due to the COVID-19 crisis.

B. Cash Flow Statement

1. The April 2020 cash flow statement was presented for the board's review.

C. Approval of Vouchers

1. Resolution #20-008, April 2020
   a. Commissioner Davis offered a motion approving Resolution #20-008, payment of the April 2020 vouchers, as presented. Chairman de Luna seconded; the motion unanimously carried.

D. Ratification of Appropriation Transfer

1. Chairman de Luna offered a motion ratifying the May 15 transfer of funds from 3402-7800-50580 to 3402-7800-50200 as presented. Commissioner Davis seconded; the motion unanimously carried.

V. DIRECTOR/STAFF REPORTS

A. Director's Report

1. Monthly Report
   a. Director Eppink provided the April 2020 monthly report for the board's perusal.

B. Departmental Activities
   1. Director Eppink provided the April departmental activity report for the board's review.

C. Director's Updates
   1. Director Eppink reported that Carolyn Ludwig Mugrage Park and Princess Ledges Nature Preserve will re-open on Friday, May 22. The dog park and all playgrounds and drinking fountains will remain closed district-wide.
   2. Alderfer/Oenslager Wildlife Sanctuary/Wolf Creek Environmental Center and Susan Hambley Nature Center will remain closed. The park office will remain closed to the public.
   3. Public programs have been cancelled through June 30, and the Uncorked Medina Wine Festival scheduled for July 24 and 25 has been cancelled. The Young Naturalist and fishing camps have been cancelled for the year.
   4. Director Eppink reported that he is meeting with some staff members on Friday to discuss the use of athletic fields, facility reservations, the reopening of nature centers, and the possibility of offering limited public programs starting July 1.

VI. OLD BUSINESS

A. No old business was presented for discussion.

VII. NEW BUSINESS

A. Utility Easement
   1. Resolution #20-009, MCPD to Johnson
      a. Commissioner Neate offered a motion approving Resolution #20-009, authorizing the director to enter into a sanitary sewer easement agreement and passing all associated costs on to the grantor, Ms. Patricia Johnson, contingent upon Medina County Probate Court approval. Commissioner Davis seconded; the motion unanimously carried.

B. Black River Nature Preserve/Bluebell Valley – Phase I Development
   1. Chairman de Luna offered a motion approving Mark's Construction's quote of $21,275.62 for labor and Archer Trucking's materials quote at a total cost not to exceed $35,000 for Phase I improvements to Black River Nature Preserve/Bluebell Valley as presented. Commissioner Davis seconded; the motion unanimously carried.

C. Re-appropriation of 2020 Budget Line 3400-7800-50610
   1. Commissioner Davis offered a motion approving the re-appropriation of the 2020 budget line 3400-7800-50610 to increase expenditures from $183,925 to $308,925 to accommodate shelter reservation refunds due to the COVID-19 pandemic. Chairman de Luna seconded; the motion unanimously carried.

VIII. EXECUTIVE SESSION

A. Chairman de Luna offered a motion that the board move into executive session for the discussion of land acquisition and personnel employment status. Commissioner Neate seconded; the motion unanimously carried.

B. Following discussion, Chairman de Luna offered a motion that the board move into regular session. Commissioner Davis seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. Commissioner Neate commented that he has had the opportunity to visit several park sites in the past six months. He observed that the parks are well-maintained and well-attended by the public , and he has seen rangers patrolling on multiple occasions.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman de Luna declared the meeting adjourned at 9:41 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 48.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK, DIRECTOR