MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

May 16, 2023

I. CALL TO ORDER

A. Chairman de Luna called the meeting to order at 8:32 a.m. at Medina County Park District Headquarters, 6364 Deerview Lane, Medina, Ohio.

B. Roll Call

1. Roll call showed Chairman de Luna, Commissioner Davis, and Commissioner Neate present. Also in attendance were Director Eppink; Planning & Operations Manager Smith; Business Manager Chaney; Legal Counsel Holland; and guests, Brunswick City Manager Carl DeForest and Brunswick City Council President Nick Hanek.

II. APPROVAL OF MINUTES

A. April 19, 2023

1. Commissioner Davis offered a motion approving the minutes of the April 19, 2023 meeting as presented. Commissioner Neate seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. No members of the public were present, and Director Eppink didn't receive any related emails prior to the meeting.

IV. NEW BUSINESS

A. Brunswick Lake Park – Designated Outdoor Refreshment Area (DORA)

1. City Manager Carl DeForest and Council President Nick Hanek
   a. Mr. Hanek thanked the board for all of its support in the Brunswick area. He explained the purpose of a DORA and why the city is excited to implement a DORA in its "downtown," which will also be the hub of the Plum Creek Greenway Trail. The time frame for implementation is late summer or early fall of this year.
      1. Director Eppink asked for removal of the Brunswick Lake wetlands immediately south of Center Road from the proposed DORA boundary.
   b. Mr. DeForest respectfully requested the board's support of the proposed DORA and stated that, though he doesn't anticipate any issues, the city will work to correct any identified issues as they occur.
2. Commissioner Neate thanked Mr. Hanek and Mr. DeForest for sharing the information and attending the meeting seeking the park district's cooperation and support.
3. Commissioner Neate offered a motion in support of the proposed Brunswick City DORA as revised. Commissioner de Luna seconded; the motion unanimously carried.
   a. Mr. DeForest and Mr. Hanek left the meeting at this time.

B. Hidden Hollow Camp Driveway Widening Contractor Selection
   1. Chairman de Luna offered a motion authorizing the director to enter into a contract with Most Paving Co. for widening and paving of the entry drive at Hidden Hollow Camp in an amount, including contingency, not to exceed $46,000. Commissioner Davis seconded; the motion unanimously carried.

V. EXECUTIVE SESSION

A. Chairman de Luna offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Davis seconded; the motion unanimously carried.
B. Chairman de Luna offered a motion that the board move into regular session. Commissioner Davis seconded; the motion unanimously carried.
C. Chairman de Luna offered a motion authorizing the director to purchase the property at 6717 Wedgewood Road in Lafayette Township for $350,000 from fund 3403-7800-50790. The park district will pay all closing costs–except prorated taxes and the cost of clearing title, if necessary–if the seller's John Deere tractor and other agreed upon items are included in the sale. Otherwise, closing costs will be split between the two parties. Commissioner Davis seconded; the motion unanimously carried.

VI. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The April 2023 cash balance statement was presented for the board's perusal.
B. Cash Flow Statement
   1. The April 2023 cash flow statement was presented for the board's review.
C. Approval of Vouchers
   1. Resolution #23-010, April 2023 Vouchers
      a. Chairman de Luna offered a motion approving Resolution #23-010, payment of the April 2023 vouchers, as presented. Commissioner Neate seconded; the motion unanimously carried.

VII. DIRECTOR/STAFF REPORTS

A. Director's Updates
   1. Litchfield Wetlands Nature Preserve
      a. Director Eppink invited the board to attend the ribbon-cutting ceremony for Litchfield Wetlands scheduled for Tuesday, June 6 at 10:30 a.m. ODNR Director Mertz will be in attendance.
   2. NOACA
      a. Director Eppink reported that he and Planning & Operations Manager Smith met with NOACA's executive director and director of transportation planning. The park district was invited to submit a request to study multipurpose trail connections in Medina County. It is NOACA's intent to fund the study, which would make trail projects eligible for federal funding through the agency. The park district's request will be submitted by the end of the week.

3. ONC Light Poles
   a. Director Eppink reported that he recently authorized emergency replacement of the light poles at ONC at a cost of approximately $15,000. The project was not included in the 2023 project list, but the dilapidated condition of the existing poles quickly became a liability to the park district after a recent wind storm.
4. John Jeandrevin Obituary
   a. Director Eppink reported that John's obituary is in today's newspaper. Attorney Jeandrevin served as the park district's legal counsel for 46 of its 58 years. A Celebration of Life will be held on July 15 at 11 a.m. at the Medina United Church of Christ on the square in Medina.
5. New County Auditor
   a. The director reported that he recently introduced himself to the new county auditor and deputy auditor and will be touring a few park sites to show them what the park district offers.
6. Staff Retirement
   a. Director Eppink reported that Maintenance Worker II Mike Creswell is retiring from the park district. His last day of employment is July 31.
7. Chippewa Yacht Club Lease
   a. Discussion was briefly held regarding the terms of the Chippewa Yacht Club's lease with the park district.

B. Monthly Report
   1. Director Eppink provided the April monthly report for the board's perusal.
      a. Planning & Operations Manager Smith reported that the Litchfield Wetlands contractor provided a few additional observation areas overlooking the wetland with leftover spoils from the construction.
      b. Planning & Operations Manager Smith reported that the bridge is installed at Granger Wetlands. The park district is currently seeking approximately $9,000 in funding for installation of the roof over the bridge. The park district is unable to contribute additional funds without exceeding the bid threshold for the project.
         1. Director Eppink shared that Development Coordinator Peacock had submitted a $45,000 grant request for Granger Wetlands improvements to Medina Sunrise Rotary and should receive a response soon.
         2. Commissioner Neate suggested that Planning & Operations Manager Smith discuss the roof project with Don Rife of The Ruhlin Company.

C. Departmental Activities
   1. Director Eppink provided the April departmental activity report for the board's review.

VIII. OLD BUSINESS

A. No Old Business was presented for discussion.

IX. COMMISSIONERS' COMMENTS

A. Commissioner Neate commented that former park district legal counsel John Jeandrevin had a foundational impact on the park district and the Medina community as a whole.

B. Legal Counsel Holland commented that John Jeandrevin was one of the most gracious attorneys he has ever met and that John was a great mentor to him through the years.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman de Luna declared the meeting adjourned at 10 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 52.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

NATHAN D. EPPINK
DIRECTOR

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