MINUTES OF THE

BOARD OF COMMISSIONERS

OF

MEDINA COUNTY PARK DISTRICT

September 19, 2018

I. CALL TO ORDER

A. Chairman Neate called the meeting to order at 8:41 a.m. at Medina County Park District's Hidden Hollow Camp, 8672 Richman Road, Lodi, Ohio 44254.

B. Roll Call

1. Roll call showed Chairman Neate, Commissioner Davis, and Commissioner de Luna present. Also in attendance were Director James, Capital Projects Coordinator Eppink, Operations Manager Perry, Communications Coordinator Gladden, Chief Ranger Swinehart, Business Manager Chaney, Legal Counsel Jeandrevin, Legal Counsel Holland, and guests Mark Krosse and John Sandora.

II. APPROVAL OF MINUTES

A. August 15, 2018

1. Commissioner de Luna offered a motion approving the minutes of the August 15, 2018 meeting as presented. Commissioner Davis seconded; the motion unanimously carried.

III. PUBLIC PARTICIPATION

A. Guest Mark Krosse of the Save the Lake Committee reported that the group has been working with Muskingum Watershed Conservancy District to resolve a jurisdictional issue to permit expenditure of district collected assessments for improvements in the Upper Chippewa Creek Watershed area. Mr. Krosse is hopeful that MWCD's jurisdiction can be expanded to include the lake's outlet within the next six months; however, it may take up to three years to resolve issues to include the remainder of the watershed.

1. Director James explained that Chippewa Lake and the outlet area were omitted from MWCD's jurisdiction years ago at the request of former Chippewa Lake owner Parker Beach.

IV. EXECUTIVE SESSION

A. Chairman Neate offered a motion that the board move into executive session for the discussion of land acquisition. Commissioner Davis seconded; the motion unanimously carried.

1. Operations Manager Perry, Communications Coordinator Gladden, Chief Ranger Swinehart, and guests Mark Krosse and John Sandora left the meeting at this time.

B. Chairman Neate offered a motion that the board move into regular session. Commissioner de Luna seconded; the motion unanimously carried.

1. Operations Manager Perry, Communications Coordinator Gladden, Chief Ranger Swinehart, and guests Mark Krosse and John Sandora returned to the meeting.

C. Commissioner Davis offered a motion authorizing Director James to purchase 11.020 acres of land in Brunswick Hills Township at $8,850 per acre and sign the necessary documents. Chairman Neate seconded; the motion unanimously carried.

V. FINANCIAL REPORTS

A. Cash Balance Statement
   1. The August 2018 cash balance statement was presented for the board's perusal.

B. Cash Flow Statement
   1. The August 2018 cash flow statement was presented for the board's review.

C. Approval of Vouchers
   1. Resolution #18-011, August 2018
      a. Chairman Neate offered a motion approving Resolution #18-011, payment of the August 2018 vouchers, as presented. Commissioner de Luna seconded; the motion unanimously carried.

D. Cash Transfers
   1. Resolution #18-012
      a. Commissioner Davis offered a motion approving Resolution #18-012, cash transfers from the general fund into capital accounts, as presented. Chairman Neate seconded; the motion unanimously carried.

VI. DIRECTOR/STAFF REPORTS

A. Director's Report
   1. Monthly Report
      a. Director James provided the August 2018 monthly report for the board's perusal.

B. Departmental Activities
   1. Director James provided the August 2018 Departmental Activity Report for the board's review.
      a. Director James reported that he and some of the staff members have a meeting scheduled for later in the afternoon with the Allard family to discuss the proposed concept for the Allardale playground. The approximate cost of the project as proposed is $225,000.
      b. Capital Projects Coordinator Eppink reported that he has been working with Medina Creative Housing and Geis Construction representatives to successfully resolve a few issues. Geis hopes to have the new parking lot completed by the end of the year pending late-year availability of asphalt.
      c. Capital Projects Coordinator Eppink reported that he has been working with some of the staff members to revise the bench and tree donation program as the parks are saturated with 193 "donated" benches.
         1. Afer reviewing the proposed revisions, Capital Projects Coordinator Eppink stated he is planning to bring the new bench/tree program to the board for approval at the October meeting.
            a. Director James suggested dedicated "memorial grove" areas in specific parks where trees will be planted and a Friends of the Parks online and printed paper "catalog" of giving options.

VII. OLD BUSINESS

A. No Old Business was presented for discussion.

VIII. NEW BUSINESS

A. Resignation of Chief Legal Counsel
   1. Commissioner Davis offered a motion accepting Legal Counsel Jeandrevin's September 30, 2018 resignation with gratitude for his many years of service to Medina County Park District and the Friends of the Parks. Commissioner de Luna seconded; the motion unanimously carried.

B. Appointment of Chief Legal Counsel
   1. Commissioner de Luna offered a motion authorizing the director to enter into an agreement with Holland and Muirden, as submitted, to appoint Attorney Jeffrey Holland as the park district's chief legal counsel effective October 1, 2018. Chairman Neate seconded; the motion unanimously carried.

C. Headquarters Entrance Remodel
   1. Commissioner Davis authorized the director to proceed with the headquarters entrance remodel as presented. The park district's share of funds for this project will come from 3401-7800-0580. Chairman Neate seconded; the motion unanimously carried.

D. Roofing for Avon Lake Road House
   1. Chairman Neate offered a motion authorizing the director to proceed with replacement of the roof on the Avon Lake Road residence by Ben Miller at a cost of $10,225. Funds for this project will come from 3401-7800-0580. Commissioner de Luna seconded; the motion unanimously carried.

E. Funding for Bio-reactors in Chippewa Lake
   1. Commissioner de Luna offered a motion authorizing the director to proceed with the installation of IMET bio-reactors at Chippewa Lake as presented at a cost not to exceed $25,000. Funds for this project will come from 3402-7800-0580. Commissioner Davis seconded; the motion unanimously carried.

IX. COMMISSIONERS' COMMENTS

A. Director James expressed his appreciation for working with the board for over 25 years and thanked the board members for the work they have done as the "unsung" volunteer heros of the park district. He is looking forward to seeing good things continue to happen within the district.
   1. Chairman Neate commented that the district's growth and standing is a testament to Director James' stewardship and leadership over the past 25 years. He expressed the board's appreciation for all Director James and Legal Counsel Jeandrevin have done in support of the park district during their careers.

X. ADJOURNMENT

A. There being no further business for discussion, Chairman Neate declared the meeting adjourned at 10:19 a.m.

We, the undersigned, as Board of Commissioners of Medina County Park District, Medina, Ohio, do certify the above minutes are true and correct as recorded in the board of commissioners' journal, Volume 47.

BOARD OF COMMISSIONERS
MEDINA COUNTY PARK DISTRICT

THOMAS K. JAMES, DIRECTOR

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